

# Worship Tech Manager

**Reports to:** Minister

**Status:** 3 hours a week, Sundays from 9:00-12:00  
beginning September 8, 2024

**FLSA:** Non-Exempt

**Compensation:** \$25/hour

## ABOUT FIRST PARISH IN MALDEN

First Parish in Malden is a historic Unitarian Universalist congregation in Malden, just north of Boston and a close walk to the Malden Center MBTA stop (on the Orange Line). We are a city congregation that strives to be welcoming to people of all races, genders, sexual orientations, abilities, and stages of life, and committed to justice and compassion for all, on Sunday and every day. Learn more at [www.fpmalden.org](http://www.fpmalden.org).

## JOB SUMMARY

The Worship Tech Support will act as the primary tech support on Sunday mornings for our hybrid worship services broadcasted from the church Sanctuary.

## ESSENTIAL FUNCTION

- Meet with the worship leader(s) on Sunday mornings to review the tech requirements of the service
- Host an online meeting of the worship service, ensuring full participation of all online and in person participants
- Manage the sound system and visual media during the worship

## REQUIRED QUALIFICATIONS

- Comfort running Zoom meetings and using streaming platforms
- Experience with Audio/Video technology in an in person setting
- Ability to work closely with staff and volunteers

Note that qualifications may be met as a result of lived experience, volunteer work, professional experience, or formal and informal training.

## HOW TO APPLY:

First Parish in Malden is committed to developing a diverse and talented staff team. People with disabilities, people of color, indigenous people, Hispanic/Latinx people, and LGBTQ+ candidates are encouraged to apply. If you are excited about this role, but unsure whether you meet 100% of the requirements, we encourage you to inquire or apply.

Please send a resume and cover letter to Rev. Otto Concannon at [minister@fpmalden.org](mailto:minister@fpmalden.org).